



**.Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

Governance and Commissioning

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Decision Summary

Committee:

Date:

Committee Clerk:

TEL:

ZZTEST TRAINING COMMITTEE

SUNDAY 7 JANUARY 2024

Rebekah Davis

01484 221000

Chair

Councillors Attended

Terence Hudson

Lorraine Brook

Chris Dudley

Claire Gardiner

Leigh Webb

Kyle Paine

Co-optees

Attendees

Observers

Apologies

Tom Bindon

1 Membership of the Committee

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending. to the Committee membership.

All members were present.

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on the [DATE MONTH YEAR].

Minutes from the previous meeting were approved

3 Declaration of Interests

Members will be asked to say if there are any items on the agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

No interests were declared.

4 Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Committee.

No members of the public attended.

5 Deputations / Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

No deputations or Petitions were presented.

6 Public Question Time

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted in writing at least three clear working days in advance of the meeting.

No questions raised.

7 Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Agreed for discussion of Item 9 in private due to personal information.

8 Public Item

This is a Public Item

Item discussed and approved with the following recommendations.

9 Private Item

Private Agenda Item

Private Item discussed and approved with the following recommendations.
